

Town of Vernon  
Vernon Arts Commission  
Minutes  
Monday, 10/05/15  
Vernon Community Arts Center

RECEIVED  
VERNON TOWN CLERK  
15 NOV -2 AM 8:40

**Call to Order**

6:55 pm – Regular Meeting of the Vernon Arts Commission called to order by Sandra Justin, Chair.

**Attendance**

Sandra Justin, Commissioner / Chair  
Lisa Ouellette, Commissioner / Treasurer / Acting Secretary  
Donna Barnas, Associate Member  
John Kopec, Liaison Vernon Town Council

**Business**

➤ **Minutes from September 14, 2015**

Review and approval of 09/14/15 tabled until 11/02/15 VAC meeting due to the lack of a quorum at the current meeting.

➤ **Treasurer's Report**

- **Town of Vernon Account** = \$6,125 (Total Beginning Budget for FY16 = \$6,840)  
Remaining funds  
Performers = \$5,425  
Advertising = \$700
- **Friends of the VAC Account** = \$2,035.60 (Official Beginning Balance for FY16)  
No official approval due to the lack of a quorum at the current meeting.

- **Correspondence** = McLean Oakeson (President, Vernon Chorale) sent a note to the VAC thanking the commission for their support. She provided 4 tickets to the June 6, 2016 concert at the First Congregational Church of Vernon.

➤ **Old Business**

- **Funding Requests – Introduced and previously discussed at prior meetings.**
  - Jeff Slobodien still needs to submit receipts for the supplies he purchased for National Night Out. \$40 of this supply purchase will be funded by the town of Vernon VAC account. Any expense above \$40 will be covered by the FVAC account.
- **Committee Reports**
  - **Programming and Outreach to Community** = Nothing to report.
  - **Commissioners & Associate Commissioners – Status of Membership & Recruitment.**  
On 09/15/15 the Town Council approved the VAC's request to add two Alternate Commissioners – with voting privileges in the absence of a Commissioner – to the VAC official membership. VAC Chair, Sandra Justin, attended the 09/15/15 Town Council meeting and fielded any questions the Town Council had regarding this request. Donna Barnas has volunteered to apply for one of the Alternate Commissioner positions.
  - **Networking / Peer Advising / State of CT Office of the Arts / Regional Arts Collaboration** = Nothing to report.

- **Friends of VAC Activity**

- **Membership**

- The letter / form soliciting FVAC membership renewals / new members, was prepared for mailing during the 10/05/15 VAC meeting. 150 letters were mailed. The following will be provided to the FVAC members in the coming months:

- Thank you reception at Arts Center East (target – Spring event). Sandra Justin will coordinate.
    - Thank you post cards, which will include the invitation to the Spring Thank You event . Lisa Ouellette will design though Vista Print.

- **Rails to Trails Mural Project**

- Progress on the I-84 overpass mural is going very well. A definite date for the Inaugural Dedication has not yet been set, however the FVAC will fund the reception for the dedication.

- **Funding Requests and Approvals = Nothing to report / No actions needed.**

- **Scholarships = Will bring up and discuss at a future meeting.**

- **Other activity / concerns / issues = None.**

- **Procedures, By Laws, Mission Statement**

- Chair Sandra Justin will type a “cleaned” / revised By-Laws document to reflect current changes to VAC membership (as detailed above).

- **Consideration of Additional Agenda Items** *(to be added under New Business)*

- 1. Vernon Events Magazine (quarterly publication)
  - 2. Vernon Volunteers Collaborative.

- **New Business**

- **Vernon Events Magazine**

- Lisa Ouellette will prepare a brief article (300 words) about the FVAC / VAC and submit to Jon Roe, who is coordinating the submission for the Vernon Volunteers Collaborative.

- **Vernon Volunteers Collaborative**

- Sandra Justin will reach out to Jon Roe with regard to FVAC / VAC involvement with the Collaborative.

- **Funding Requests – New = No action due to lack of a quorum.**

- **“Block Grant Funding” = No action due to lack of a quorum.**

- **Other items added = None added / No action due to lack of a quorum.**

**Next Meeting**

- Monday 11/02/15 at 7 pm – Arts Center East (Vernon Community Arts Center)

**Adjournment**

7:50 pm

Respectfully Submitted,



Lisa Ouellette, VAC Commissioner / Treasurer  
Acting Secretary for 10/05/15 VAC Meeting